

**Green Heaven Institute of Management and Research, Nagpur**

**Notice**  
16<sup>th</sup> July 2019

All Members are hereby informed that there is a meeting of IQAC on 18<sup>th</sup> July 2019 at 12:00 noon in the Board Room.

**Agenda:**

1. Confirmation and Review of Minutes of previous IQAC meeting held on 7<sup>th</sup> June 2019.
2. Action taken report of last IQAC meeting held on 7<sup>th</sup> June 2019.
3. Review of the recommendations and suggestions put forth by the NAAC Peer Committee.
4. Identifying different sources of funds for college development.
5. Strengthening Industry linkages.
6. Registration of Alumni Association.
7. Recruitment of new Faculty Members
8. Academic Planning as per new syllabus
9. Conclusion with the permission of the chair.

All the concerned are requested to make it convenient to attend the meeting.

  
IQAC COORDINATOR

  
DIRECTOR  
Green Heaven Institute of  
Management & Research  
Nagpur

CC:

1. All Committee Members
2. Admin. Office

**Minutes of Meeting held on 18<sup>th</sup> July '19**

The Meeting commenced with speech of the Chairman, Dr. Anil Sharma who welcomed and congratulated the members on securing B+ Grade by NAAC. He stressed that each member should read the Report submitted by NAAC Peer Team and work on the suggestions and recommendations put forth by the team.

The meeting proceeded further with discussion on the following points:

**Agenda:1** Confirmation and Review of Minutes of fourth IQAC meeting held on 7<sup>th</sup> June 2019

**Resolution:**

After a thorough discussion and review of the minutes and of the last IQAC meeting, it was unanimously approved and the action taken discussed.

**Agenda:2** Action taken report of fourth IQAC Meeting held on 7<sup>th</sup> June 2019

Sr.No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	To constitute and decide activities of ED Cell .	ED Cell has been constituted and meeting held.
2.	To decide on Eco-friendly measures to reduce energy consumption in campus.	LED Bulbs being used
3.	To decide measures for campus security.	System Administrator instructed to check Camera footage regularly.
4.	To review green initiatives and waste management steps in campus.	E waste disposal system strengthened-being donated to Maitrey Parivar, an NGO
5.	About NIRF participation.	It was decided to participate in NIRF from Academic Year 2019=20

**Agenda:3** Review of the recommendations and suggestions put forth by the NAAC Peer Committee.

**Resolution:**

The IQAC Coordinator read the report submitted by the NAAC Peer Committee during the College Visit on 27<sup>th</sup> and 28<sup>th</sup> June 2019. The recommendations and suggestions were put forth for discussion among the members of the Cell.

The chairperson emphasized that coordinators of various committees should look into the suggestions and work accordingly so as to strengthen academic and non-academic activities of the college. The following suggestions to be looked into:

1. Activate Student Council Cell.
2. Ensure effective participation of students in various academics and administrative bodies.
3. Increasing frequency of lectures on environmental issues.
4. Increase per day usage of library.
5. Encourage students to participate in indoor and outdoor sports/games.
6. More effort for placement of students to be taken
7. Promote ED Cell activity in coordination with state and Central Government Departments.
8. Organizing seminars/workshops/conferences/research activities.
9. Strengthen IQAC for continuous improvements in academic and administration.
10. FMs to publish Research Papers in UGC Approved journals.

**Agenda: 4** Identifying different sources of fund for college development.

**Resolution:** The Chairperson, Dr. Anil Sharma instructed Faculty Members to look into different websites such as AICTE,UGC,RUSA to understand the process of funding under different heads.

**Agenda: 5** Strengthening Industry linkages.

**Resolution:**

To make the curriculum more industry specific, the academic coordinator was instructed to strengthen industry linkages in terms of guest lectures, Industrial visits, live projects, SIP and final Placement. The T & P Officer was instructed by the Chairperson to strengthen Industry Consultation.

**Agenda: 6** Registration of Alumni Association.

**Resolution:** Dr. Mubina Saifee, coordinator, Alumni Association was instructed by the Chairperson to conduct a meeting of Alumni and get the Association registered.

**Agenda:7** Academic Planning as per new syllabus

**Resolution:** Further to the Orientation Program on "Revised Structure of MBA Syllabus" held by RTMNU and Ambedkar Institute of Management Studies and Research on 4<sup>th</sup> July 2019, the Academic Coordinator, Dr. Rajani Kumar explained the new structure of the syllabus and the Teaching Pedagogy to be followed in the upcoming session. The Academic Calendar was put forth and dates for various academic activities discussed and few corrections made as per suggestions of the committee members.

**Agenda 8:** Recruitment of new Faculty Members

**Resolution:** Further to the suggestion of the Annual Teaching Plan Committee, the Director, Dr. Anil Sharma proposed the Management to recruit Faculty for Finance and Operation Management.

**Agenda:9** Conclusion with the permission of the chair.

**Resolution:**

The Meeting concluded with the permission of the Chairperson



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**Action Taken Report of IQAC Meeting held on 18<sup>th</sup> July 2019**

Sr. No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1	Review of the recommendations and suggestions put forth by the NAAC Peer Committee.	Co-coordinators of various committees instructed by the chairperson to plan and conduct regular activities as recommended by the NAAC Peer Team.
2	Identifying different sources of funds for college development	RUSA, AICTE, UGC and ICSSR identified for seeking funds for college development
3	Strengthening Industry linkages	A MOU with MCED signed
4	Registration of Alumni Association	Coordinator working for registration of Alumni Committee
5	Academic Planning as per new syllabus	Lesson Plan for respective subjects submitted to the Academic Coordinator by Faculty Members
6	Recruitment of new Faculty Members	A new Faculty Member for Finance Subjects appointed

  
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