

Green Heaven Institute of Management and Research, Nagpur

Notice

17th December 2020

Members of the IQAC Cell are hereby informed that a general meeting has been organized on 21st December 2020 at 10:00 am at Swalambi Nagar Campus. All social distancing norms would be followed during the meeting.

All members are requested to attend.

Agenda of the meeting :

1. Confirmation and Review of Minutes of previous IQAC meeting held on 10th August 2020.
2. Action taken report of last IQAC meeting held on 10th August 2020.
3. Commencement of session of Semester I
4. Review of activities during the lockdown period
5. Updating of records and filling of AQAR
6. Maintain industry Linkages
7. Research and training activities for Faculty Members



IQAC COORDINATOR



DIRECTOR

CC:

1. All Committee Members
2. Admin. Office



Director/Secretary
Green Heaven Institute of
Management & Research
Nagpur

Green Heaven Institute of Management and Research, Nagpur

Minutes of Meeting held on 21st December 2020

During the Pandemic COVID 19 and lockdown session regular meeting of the Faculty Members and the Director has been conducted through on line mode. With the announcement of unlock 1 and easing of the Government norms a meeting of the IQAC was conducted today in the city office at Swalambi Nagar. The meeting arrangement was made keeping in mind the social distancing norms. The Director of the Institute, Dr. Anil Sharma welcomed members to the Meeting of IQAC.

The meeting proceeded further with discussion on the following points:

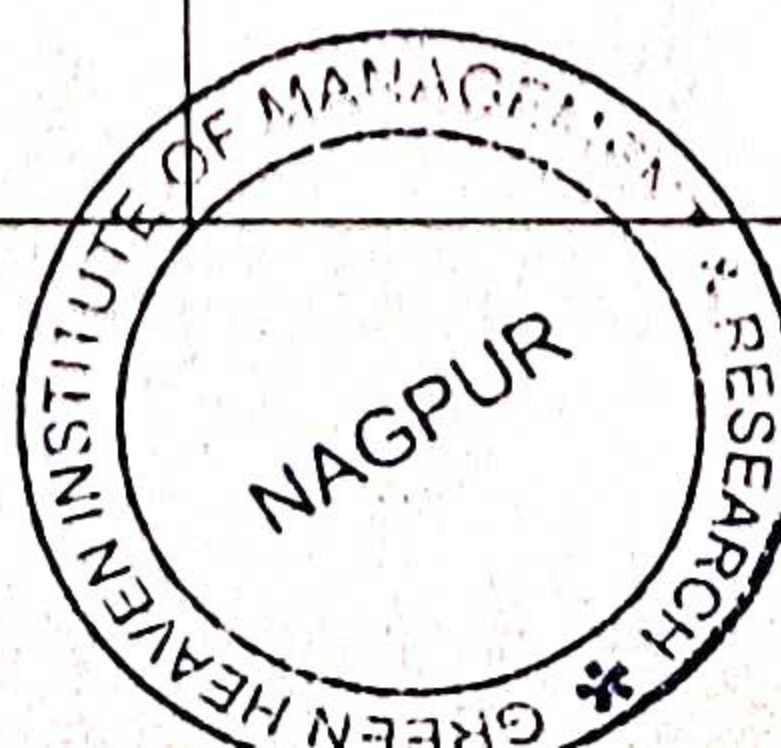
Agenda:1 Confirmation and Review of Minutes of the IQAC meeting held on 10th August 2020

Resolution:

After a thorough discussion and review of the minutes and of the last IQAC meeting, it was unanimously approved and the action taken discussed.

Agenda:2 Action taken report of IQAC Meeting held on 10th August 2020

Sr. No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	Review of the Solar electrification in the college Campus	Solar panels installed in the College Campus and connection work being carried out
2.	Feedback on student - mentor relationship	Mentors – mentee meetings conducted and problems/issues of students discussed and tried to solve.
3.	Report of the Final Placement of student	Online company specific trainings conducted and 96 students placed in different companies.
4.	Review of the Academic and Non-Academic Activities during lockdown	Online sessions of the subjects and placement specific training conducted.



5.	Status of Research Paper and activities among Faculty Members	5 Faculty Members published 2 Research papers in UGC Care Listed Journals.
----	---	--

Agenda:3 Commencement of session of Semester I

Resolution:

The admission team informed that as per DTE schedule the admission process is delayed because of the prevailing lockdown in the country. Academic coordinator informed that the session for Semester I would commence from January 2021.

Agenda: 4 Review of activities during the lockdown period

Resolution: Dr. Anil Sharma, Director of the institute enquired about the academic as well as NSS activities being conducted during the lockdown period. Academic coordinator presented the brief report of the Academic activities conducted. The annual activity was presented by the NSS Coordinator and co curricular activities presented.

Agenda: 5 Maintain industry Linkages

Resolution: The T & P Coordinator, Mr. Sameer Padole put forth the activities conducted with MCED and the recent MOUs with company and read the clause thereof. Director, Dr. Anil Sharma emphasized upon providing consultancy services to these companies thereby strengthening the relationship.

Agenda: 6 Updating of records and filling of AQAR

Resolution: The IQAC coordinator, emphasized upon the requirement of updating records on a daily basis. Since AQAR has to be filled ever year, it is important that reports of all the activities are regularly updated and required format maintained. The IQAC Coordinator instructed all members to leverage this opportunity of lockdown and keep their records ready and prepare the AQAR for the current year.



Agenda: 7 Research and training activities for Faculty Members

Resolution:

Director of the Institute, Dr. Anil Sharma reminded Faculty Members to pursue research activities and get their papers published in good research journals of repute. Both teaching and non-teaching staff need to undergo training activities being conducted by AICTE and UGC.

Agenda:9 Conclusion with the permission of the chair.

Resolution:

The Meeting concluded with the permission of the Chairperson


IQAC COORDINATOR


DIRECTOR

Director/Secretary
Green Heaven institute of
Management & Research
Nagpur



Action taken report of IQAC Meeting held on 21st December 2020

Sr. No.	Resolution in the Meeting	Action Taken for Implementation & Outcomes
1.	Commencement of session of Semester I	Due to the pandemic and lockdown in the country the admission team put forth that the session for Sem I could commence in the month of January 2021
2.	Review of activities during the lockdown period	Academic Session and Evaluation of Semester III being conducted in online mode. SIP orientation Session conducted to make students aware about the importance and maintaining of SIP report and presentation thereof.
3.	Maintain industry Linkages	2 new MOUs signed and students placed for SIP. FDP conducted for faculty members of different institutions across the country. The Program was sponsored by PIX Transmission Ltd.
4.	Updating of records and filling of AQAR	Reports and records of all activities kept and maintained on Rubrics Software.
5.	Research and training activities for Faculty Members	5 Faculty Members published 2 Research papers in UGC Care Listed Journals. Mrs. Shubhangi Bhingare, Admin officer attended a 3 days training program



IQAC COORDINATOR



DIRECTOR



Director/Secretary
Green Heaven Institute of
Management & Research
Nagpur