

Internal Quality Assurance Cell (IQAC) Meeting –18.12.2018

Keeping in view the commencement of the new Session (Even Semester) a meeting of IQAC was called by the Chairman, Dr. Anil Sharma, Director, GHIMR today dated 18.12.2018 to discuss on the following agenda:

Following members were present for the meeting:

- Dr. Anil Sharma, Director, GHIMR
- Dr. Rajani Kumar, Asst. Professor
- Dr. Mubina Saifee, Asst. Professor
- Dr. P.L Thakur, Asst. Professor
- Dr. Swati Padole, Asst. Professor
- Mr. Umesh Sharma, Vice President, JBJS
- Mr. Roshan Dambhare, Admin Office Incharge
- Ms. Shubhangi Bhingare, Office Assistant
- Mr. Sanjay Chimalwar, Ex- Registrar, RTMNU

Agenda:

1. Quality assurance for the academic and non - academic activities
2. Ratification of existing practices
3. Review and confirmation of Organization structure, roles & responsibilities
4. Review of R & D activities
5. E-Governance
6. Review & confirmation of HR Policies for teaching and non-teaching staff
7. Enhancement of academic results.
8. Quality assurance and initiative measures

Implementation:

1. The Academic Co-coordinator emphasised the submission of Lesson Plan, Course Objectives and Outcomes by 26th Dec 2018. Faculty members were instructed to upload/improvise study material on MOODLE. Academic Calendar of the coming session discussed and finalized.
2. Existing Examination/evaluation practices were discussed and need to bring about change in terms of transparency and time bound process emphasised.

3. Research work of the FMs were discussed and policies to provide monetary assistance was put forth by the Director of the Institute.
4. The Director, Dr Anil Sharma emphasised the use of ERP Software-Sackinfo and e-learning software MOODLE for better planning & development in Academics, Examinations, Administration, Finance and Accounts, Student Admission and Support.
5. Change in the HR policy i.e inclusion of Group Insurance was suggested and incorporated in the HR Policy. Keeping in view the distance of the college from the city, Group insurance for students was also suggested.
6. Ways and means to improve the academic results of the students was discussed. FMs suggested more of student participation in intra and inter college academic activities. FMs were instructed to correct and discuss the assignments and answer sheets of students and improve upon the presentations in the answer sheet.
7. Student participation in terms of co curricular activities to be encouraged among the student fraternity.

Dr. Anil Sharma. Director